**APPENDIX 3**

**CHARGES**

**Reimbursement to pharmacists/contractors**

Contractors will be reimbursed with the Drug Tariff for the NRT product supplied plus VAT plus a dispensing fee of £2.00 per voucher. If the voucher has been issued by Pharmacy/contractor staff, acting as Nicotine and Smoking Cessation Advisors, an additional fee of £3.00 per voucher as well as the cost of NRT product will be reimbursed.

*(It is envisaged; in the near future a data portal will be insitu to replace the necessity of completing monitoring forms)*

* **Completed monitoring forms must be returned with confirmation of the client’s 4 week quit outcome (4 week quit; lost to follow up or relapsed).**
* **Corresponding NRT vouchers must be attached to the monitoring forms.** **Forms and vouchers should be returned after the client has completed the course of their treatment programme.**

Monitoring forms and corresponding NRT vouchers should be sent securely, and in compliance with information governance, to:

Nicotine and Smoking Cessation Service

ABL Health

Vittoria Court

Birkenhead

CH41 3LE

Payments will be made monthly. Submissions will not be paid if more than two months in arrears and must relate to the current financial year.

Back dated submissions will only be considered if where they relate to the current financial year. Payment of back dated claims will be at the discretion of the service manager.

All enquiries regarding fee payment, training or any other issues need to be directed to:

ewoodworth@ablhealth.co.uk

**Completion of Vouchers**

All sections of the voucher must be fully completed before submitting for payment.

**Contractor ID** Contractors should stamp vouchers and indicate their ID number to aid identification for payment.

The maximum amount of NRT that can be issued on ONE voucher is 2 items

For example, 1 box of patches + 1 oral spray

* No more than two items can be issued on each voucher. If more than 2 weeks is required because of shift work, holidays etc. another post-dated voucher must be written out.
* If issuing NRT for two weeks, put two weeks` patches on one voucher and the supplementary product on another voucher